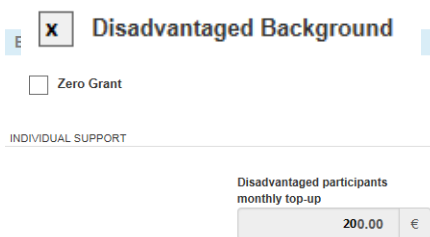


Educational Institutions' guide to Erasmus+ extra support for students with accompanying children

Target group	The target group for the extra support is students enrolled at a Danish Higher education institution, who are accompanied by their child/children during their overseas exchange. The extra support can be granted in cases of overseas traineeships or studies in an Erasmus+ Programme country (KA103). It is a prerequisite that the applicant is accompanied by his/her child/children in the overseas exchange. The extra support is given per student per month regardless of the number of children, meaning that the support does not increase if the student has more than one accompanying child. If two students, who have a child together, are going on an Erasmus+ exchange at the same time, both parents can apply for and receive the support. In this case, both must submit an application and attach documentation with each application.
Support amount	The financial support amounts to 200 euros per month throughout the duration of the exchange. If the extra support is granted to a student carrying out a traineeship, the additional 100 euro top-up grant for traineeships will no longer apply in this case, as only one top-up can be granted.
Case processing	Case processing is handled by the Higher Education institution. No approval needs to be obtained from or submitted to the Board for Research and Education. The institution itself determines the procedure for application and case processing. It is important that the case documents are filed (in case of documentary checks). An application form has been prepared, however it is not mandatory to use the form.
Documentation requirements	The student must provide the following documentation (copy) to receive the extra support: Pregnancy record, birth certificate or paternity declaration.
Grant	The funds must be taken from the grant that has already been allocated for Study and Internship under KA103. No extra or separate funding is granted to finance the support.
The student contract	In the "grant agreement" slot, tick the section "Financial support to student with disadvantaged background"; the support amount as well as the general scholarship amount will appear.
Procedure using Mobility Tool+	<p>In MT+, tick the box "Disadvantaged background".</p> <p>The number 200.00 will appear in the "Disadvantaged participant's monthly top-up" box. Please make sure that the 100 Euro top-up for traineeships is not applied in case the extra support for accompanying children is granted.</p> 
Complaints procedure	The appeals process is carried out in accordance with the rules of the Higher Education institution.

Erasmus+ Higher education – Key action 1 (mobility)
Application for extra support to participants with accompanying children

Information about the extra financial support

Erasmus+ offers special financial support for students, who are accompanied by their child/children during their overseas studies or traineeship. The extra support amounts to 200 euro per month. If the extra support is granted a student in a traineeship, the additional 100 euro top-up grant for traineeships will no longer apply in this case, as only one top-up can be granted. Documentation of the eligibility for the support such as a copy of the child/children's birth certificate(s), the pregnancy record or the paternity declaration, must be attached to the application. If a couple with children are going on an Erasmus+ exchange at the same time (both have to be Erasmus + students), both can apply for and receive the extra support. In this case, one application must be submitted per. student and documentation must be attached to both applications.

Applicant information							
Applicant name							
E-mail							
Study number/ID-number							
Field of study							
Type of exchange (tick as appropriate)	Study	<input type="checkbox"/>		Traineeship	<input type="checkbox"/>	Combined study and traineeship	<input type="checkbox"/>
Period of overseas stay							
Overseas stay in (country)							

The following types of documentation of the eligibility for the support are enclosed (tick as appropriate)	
Child's / children's birth certificate(s)	<input type="checkbox"/>
Pregnancy record	<input type="checkbox"/>
Paternal declaration	<input type="checkbox"/>

Applicant signature	
Place and date	
Signature	

Application to be submitted to the Danish Agency for Science and Higher Education by e-mail: videregaendeuddannelse@ufm.dk.
Please attach documentation to the application.